AAPM Southeast Chapter Annual Business Meeting
April 28, 2013, Asheville, NC

The meeting was called to order at 12:00PM on Sunday April 28 by Kevin Junck, Chapter President.

1. **Review 2012 minutes**

    We reviewed and approved old minutes. The vote was to approve the minutes.

2. **Old Business:**

    a. 2013 Symposium and Meeting

    i. SWAAPM Solicitation: The idea of a joint Symposium/Meeting by the SEAAPM and SWAAPM was presented by Mike Munley and John Gibbons for 2014. The pros and cons were discussed by members. The pros will get the synergy effect because of large attendees and many vendors. The cons will be the difficulties from the long distance driving needed and members who prefer a small group like a SEAAPM chapter. David Gauntt suggested a mid-year referendum about joint meeting there are many logistical issues to examine with a joint meeting. Respective ExComs to designate representatives for this initiative and provide a proposal in 6 months to be distributed to memberships. Wlad Sobol made motion to approve the advancement this proposal and the motion was seconded by David Vass (19 in favor with 2 opposed).

    ii. Topic(s): Education Survey Results: New technologies (linac, EMR, imaging) in Rad Onc received most votes. Ramifications of ABR 2012/2014 was second, but there was general agreement that this topic was past its prime. George Sherouse tentatively accepts being Program Director.

    iii. Location: Mike Munley mentioned that the Chapter was solicited by Asheville, NC to hold next year's meeting. The EXCOM and President-elect will discuss the possible option for the symposium and meeting place.

    iv. Vendor fees/Night Out Tickets: Ingrid started the discussion of increasing vendors' fees due to the budget variance and how to better determine the number of Night Out Tickets. Prevailing opinion is that the Night Out ticket cost will be included in the vendor registration fee of Symposium and Meeting (can raise the vendor registration fees). Suggestion to add a field to declare the number of Night Out tickets needed to the vendor registration site to was made.

b. Member Input/Concerns:
   i. Ingrid spoke of how having a separate Symposium and Meeting is confusing to many and that maybe we should combine these in the future and/or possibly change the durations of these events.
   ii. Chet stated two things for the symposium and meeting. One is having "hands-on" workshops during the meeting. The other is to get SAM's credits on the SEAAPM chapter meeting with CAMPEP to bolster attendance.
   iii. George Sherouse stated that he will consider making EMR the emphasis of next year's Symposium. Gary Barnes also requested that digital formats be reviewed (DICOM, etc.).

3. **Election results: President-elect, Treasurer**
   George David elected to President-Elect; Ingrid Marshall elected to Treasurer.

4. **Treasurer Report:**
   Ingrid Marshall distributed the Treasurer's Report spreadsheet and reviewed the current status. She suggested having vendors sponsor breaks and meals during future meetings to help alleviate society costs and that we need to attempt to increase the number of attendees, possibly by focusing on therapy more since there are considerably more therapy physicists. Wlad Sobol suggested that we cease giving an honorarium to the Symposium speakers as it is not a persuasive amount of money and will help reduce the Chapter's expenses.

5. **Board Representative Report: Chet Ramsey**
   Chet Ramsey was not in attendance at the meeting. An oral report was given by George Sherouse who had served as Chet's proxy at previous AAPM board meeting. The AAPM lawsuit with K&S has been consuming much attention and time of the board. The other main topic of discussion at the board has been revising the budgeting process to no longer write deficit budgets.

6. **New Business:**
   1) SEAAPM membership dues currently Full $25, Student $5;
   Discussion ensued of current dues structure and whether there is a desire to make changes. Some chapters have additional statuses such as emeritus. Discussion of whether student dues should be eliminated. Motion by George Sherouse to set student dues to $0. The motion was not approved.

   2) History Committee SEAAPM Poster for AAPM meeting

Last year an excellent poster was developed by Perry Sprawls highlighting the SEAAPM annual Medical Physics Symposium. The History Committee of AAPM appears to be making these posters an ongoing annual event. Al DeGuzmann has updated the poster with 2012 information. Discussion of additional poster topics and request for volunteers to create them. Otherwise we will continue to update and submit our current poster.

3) 2014 Symposium and Meeting
a) SWAAPM Joint meeting – there has not been a strong effort to set up a joint meeting with the SWAAPM chapter. We may continue to explore this option for future years but it is not a high priority.
b) Discussion of the branding of the Symposium and highlighting it as a national meeting. General consensus is that many people view it as a part of the chapter meeting and this contributes to lower attendance. Perry Sprawls noted that this type of event is what the AAPM Education Council has been stressing as what is needed for the medical physics community however travel budgets remain tight. George Sherhouse suggested that in future communications and publicity we look to emphasize the symposium portion more heavily – "Medical Physics Symposium sponsored by SEAAPM".
c) Several symposium topics were discussed however a final topic and director were not selected at the meeting. Possible locations for the meeting were offered – Chattanooga TN and St. Simons Island GA.

7. **Chapter Appreciation:**
Kevin recognized out-going officer Mike Munley who was presented with a plaque of appreciation for his service to the SEAAPM.

8. **Passing of gavel:**
The SEAAPM gavel was passed to Al DeGuzmann, incoming Chapter President.

9. **Adjourn:**
There being no additional new business or member concerns, the meeting was adjourned on April 28, 2013.